

RECORD OF PROCEEDINGS

MONROE LOCAL BOARD OF EDUCATION

Minutes of January 4, 2010 Organizational Meeting

The Board of Education of the Monroe Local School District in the County of Butler, State of Ohio, held its organizational meeting on the 4th day of January 2010 in the Monroe Elementary Cafeteria, located in Monroe, Ohio.

Mr. Mike Lane, President *Pro Tempore*, called the meeting to order at 7:00 p.m.

The Treasurer, Mrs. Kelley Thorpe, recorded the minutes.

Official Oath – Members of the Board:

Mr. Brett Guido	Four Year Term
Mr. John MacDonald	Four Year Term
Mrs. Leslie Stone	Four Year Term

The Oath of Office was given to new board members Mr. Brett Guido, Mr. John MacDonald, and Mrs. Leslie Stone.

All Board Members were officially seated in compliance with the law.

Roll Call — showed the following members present Mr. Brett Guido, Mr. Mike Lane, Mr. John MacDonald, Mr. Chris Snyder, and Mrs. Leslie Stone. Also present were Superintendent, Dr. Elizabeth Lolli, Treasurer, Mrs. Kelley Thorpe, and guests as listed in Appendix “A”, which is attached and becomes an official part of these minutes.

A recording of this meeting on Compact Disk is available in the Treasurer’s Office for review, reference tape # 100104.

All presentations/documents presented to the Board are available in the Treasurer’s Office, as referenced in the body of these minutes.

Resolution No. 10-002 Election of President for Calendar Year 2010

Mr. Snyder nominated Mr. Lane for Board of Education President. There being no additional nominations, Mrs. Stone moved and Mr. MacDonald seconded that nominations for Board President be closed. The roll call vote was as follows:

Mr. Guido voted for Mr. Lane;
Mr. Lane voted for Mr. Lane;
Mr. MacDonald voted for Mr. Lane;
Mr. Snyder voted for Mr. Lane; and

Mrs. Stone voted for Mr. Lane.

Mr. Lane was declared president.

ROLL CALL: **AYES: (5)** **Mr. Guido, Mr. Lane, Mr. MacDonald, Mr. Snyder, Mrs. Stone**
 NOES: (0)

The president declared the motion carried.

Mrs. Kelley Thorpe, Treasurer, administered the Oath of Office for the Board of Education President and Mr. Lane then assumed the chair as president.

Resolution No. 10-003 Election of Vice-President of the Board 2010

Mr. MacDonald nominated Mr. Snyder for Board of Education Vice-President. There being no additional nominations, Mr. Guido moved and Mrs. Stone seconded that nominations for Board President be closed.

Mr. Guido voted for Mr. Snyder;
Mr. Lane voted for Mr. Snyder;
Mr. MacDonald voted for Mr. Snyder;
Mr. Snyder voted for Mr. Snyder; and
Mrs. Stone voted for Mr. Snyder.

Mr. Snyder was declared vice-president.

ROLL CALL: **AYES: (5)** **Mr. Guido, Mr. Lane, Mr. MacDonald, Mr. Snyder, Mrs. Stone**
 NOES: (0)

The president declared the motion carried.

Mrs. Kelley Thorpe, Treasurer, administered the Oath of Office for the Vice-President and Mr. Snyder then assumed the chair as vice-president.

Mr. Lane, President, administered the Oath of Office to the Treasurer, Mrs. Kelley Thorpe.

Resolution No. 10-004 Establishment of places, dates, and times of Work Sessions and Regular Board Meetings

Mr. Snyder moved and Mr. Guido seconded the motion to approve the calendar of the work sessions and regular meetings of the Monroe Board of Education to be held as listed in below:

Work Sessions (as needed)

Time: 7:00 p.m.

Place: Elementary Cafeteria

Date: February 8, 2010

March 8, 2010

Regular Board Meetings

Time: 7:00 p.m.

Place: Elementary Cafeteria

Date: January 4, 2010 –Organizational

January 25, 2010

April 12, 2010

May 10, 2010

June 14, 2010

August 9, 2010

September 13, 2010

October 11, 2010

November 8, 2010

February 22, 2010

March 22, 2010

April 26, 2010

May 24, 2010

June 28, 2010

July 19, 2010

August 23, 2010

September 27, 2010

October 25, 2010

November 22, 2010

December 13, 2010

ROLL CALL: **AYES: (5)** **Mr. Guido, Mr. Lane, Mr. MacDonald, Mr. Snyder, Mrs. Stone**
 NOES: (0)

The president declared the motion carried.

Resolution No. 10-005 Bonded Employees and Officers

Mr. Snyder moved and Mr. MacDonald seconded the motion to approve Bonds for the following:

<u>Position to be Bonded:</u>	<u>Amount:</u>
Governing Board President	\$10,000.00
Superintendent	\$10,000.00
Treasurer	\$50,000.00
Accounts Payable	\$10,000.00
Payroll Clerk	\$10,000.00
Athletic Director	\$ 5,000.00
Athletic Director Secretary	\$ 5,000.00
Primary Secretaries	\$ 5,000.00
Elementary Secretaries	\$ 5,000.00
Jr./Sr. High School Secretaries	\$ 5,000.00 Each
5 Cafeteria Cashiers	\$ 5,000.00 Each
Treasurer Secretary	\$ 5,000.00
Jr. High Counselor	\$ 5,000.00
Media Aide	\$ 5,000.00

ROLL CALL: **AYES: (5)** **Mr. Guido, Mr. Lane, Mr. MacDonald, Mr. Snyder, Mrs. Stone**
 NOES: (0)

The president declared the motion carried.

Resolution No. 10-006 Federal Programs 2010

Mr. MacDonald moved and Mrs. Stone seconded the motion to approve the Superintendent as the authorized representative of the Board of Education in dealing with all matters relative to Federal Programs and is authorized to assign administrative duties for Federal Programs and submit the cost therein for payment through funds issued by the Federal Programs budgets.

ROLL CALL: **AYES: (5)** **Mr. Guido, Mr. Lane, Mr. MacDonald, Mr. Snyder, Mrs. Stone**
 NOES: (0)

The president declared the motion carried.

Resolution No. 10-007 Treasurer Standing Authorizations for 2010

Mr. Snyder moved and Mrs. Stone seconded the motion to approve the Treasurer Standing Authorizations as listed below:

- Authorize the Treasurer to secure advances from the County Auditor when funds are available and payable to the district.
- Authorize the Treasurer to invest inactive funds whenever funds are available.
- Authorize the Treasurer to modify appropriations and advance money from fund to fund as needed. Modifications must then be presented to the Board for approval.
- Authorize the Treasurer to pay all bills within the limits of the appropriate resolution as bills are received and when the merchandise has been received in good condition.
- Authorize the Treasurer to borrow short-term funds as needed for cash flow purposes.

ROLL CALL: **AYES: (5)** **Mr. Guido, Mr. Lane, Mr. MacDonald, Mr. Snyder, Mrs. Stone**
 NOES: (0)

The president declared the motion carried.

Resolution No. 10-008 Designated Official Newspapers

Mr. Guido moved and Mr. Snyder seconded the motion to approve the Middletown Journal News (Cox Publishing)/Pulse Journal and the Cincinnati Enquirer as the designated local newspapers of general circulation for the purposes of legal notices and advertising for 2010.

ROLL CALL: **AYES: (5)** **Mr. Guido, Mr. Lane, Mr. MacDonald, Mr. Snyder, Mrs. Stone**
 NOES: (0)

The president declared the motion carried.

Presentation

Dr. Elizabeth Lolli and Mrs. Kelley Thorpe presented each Mr. Lane and Mr. Snyder with a certificate and pin in recognition of School Board Recognition Month.

Resolution No. 10-009 Fiscal 2010 Alternative Tax Budget

Mr. Snyder moved and Mr. MacDonald seconded the motion to approve the Fiscal 2010 Alternative Tax Budget as shown in Appendix "B".

ROLL CALL: **AYES: (5)** **Mr. Guido, Mr. Lane, Mr. MacDonald, Mr. Snyder, Mrs. Stone**
 NOES: (0)

The president declared the motion carried.

Resolution No. 10-010 Superintendent's Business

Mr. Guido moved and Mr. Snyder seconded the motion to approve the Superintendent's Business as follows:

- Appoint one member to serve as the Monroe Local School District's legislative liaison to the Ohio School Board Association for Calendar Year 2010. Mr. MacDonald was appointed.
- Appoint one member to serve as the Monroe Local School District's student achievement liaison to the Ohio School Board Association for Calendar Year 2010. Mrs. Stone was appointed.
- Appoint one member to serve as the Monroe Local School District's representative with the Monroe Area Community Improvement Corporation. Mr. Snyder was appointed.
- Approve the following legal counsels for the Monroe Board of Education for the Calendar Year 2010 for such matters as may, from time to time, be referred by the Board, Superintendent or Treasurer/CFO.
 1. Ennis, Roberts, Fisher – through Butler County ESC Consortium
 2. Bricker & Eckler
 3. Frost, Brown, Todd
 4. Peck Shaffer (amended)
- Appoint the Records Commission of the Monroe Local School District for Calendar Year 2010 comprised of the President of the Board of Education, the Superintendent and the Treasurer/CFO of the district. The Records Commission shall meet at least once each calendar year to establish rules for the retention and disposal of records and to review the same.

- Approve board member compensation for all new terms commencing after the date of this resolution, at the maximum rate allowable per meeting up to a maximum of 24 meetings.
- Approve the Board Service Fund for the year 2010 in the amount of \$20,000.
- Approve authorization to pay membership dues in the Ohio School Board Association, as well as Briefcase subscription for January – December 2010 in the amount of \$4,831.
- Approve authorization to pay membership dues to the National School Board Association, January – December 2010 in the amount of \$8,700.

ROLL CALL: **AYES: (5)** **Mr. Guido, Mr. Lane, Mr. MacDonald, Mr. Snyder, Mrs. Stone**
 NOES: (0)

The president declared the motion carried.

Resolution No. 10-011 OSBA Legal Assistance Fund

Mr. MacDonald moved and Mr. Guido seconded the motion to approve the participation in the OSBA Legal Assistance Fund and hereby authorize payment of \$250 for the year 2010.

ROLL CALL: **AYES: (5)** **Mr. Guido, Mr. Lane, Mr. MacDonald, Mr. Snyder, Mrs. Stone**
 NOES: (0)

The president declared the motion carried.

Informational

Date to remember:

January 16 – Early Release Day

January 15 – Staff Development Day – No school for students

January 18 – Martin Luther King Day – No school for staff/students

January 20 – Early Release Day

The bond sale is set to begin on Tuesday, January 12, 2010. The bonds will be offered to the community first. This information will be posted on the Monroe website and the local newspapers.

Resolution No. 10-112 Adjournment

Mr. Snyder moved, and Mrs. Stone seconded the motion to adjourn the organizational meeting.

ROLL CALL: **AYES: (5)** **Mr. Guido, Mr. Lane, Mr. MacDonald, Mr. Snyder, Mrs. Stone**
NOES: (0)

The president declared the motion carried.

President

Treasurer

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